

President and Board of Trustees
213 N. Douglas St. St. Jacob, IL 62281
Regular Meeting Minutes #26-19
Wednesday, October 7th, 2026, 6:30 pm

ROLL CALL, PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Present: Mayor Richard Schiefer, Utility Clerk Marianne Marshall, Trustee George Gavlick, Trustee Derek Ashoff, Trustee Nick Timmons, Trustee Dawn Ross

Absent: Trustee Ponce

Others in attendance: Joanne Berry, James Craney

Quorum: present; Meeting called to order at 6:30 pm.

1. APPROVAL OF MINUTES AND AGENDA:

- a. Approval of Minutes 26-18 for September 16, 2026. Motion by Trustee Timmons, second by Trustee Ross. Roll call vote, all in favor, motion passed.
- b. Approval of Agenda 26-19 October 7, 2026. Motion by Trustee Ross, second by Trustee Timmons. Roll call vote, all in favor, motion passed.

2. COMMUNICATIONS:

- a. Acceptance of resignation of Jackson Drake. Effective October 22, 2026

3. OPEN TO THE PUBLIC:

- a. Nothing to report

4. TREASURER REPORT:

- a. June & July presented

5. COMMITTEES:

- a. Community Development/Health
 - i. Christmas in the Village, work in progress. Santa, parade, date & time set. 12/4/26 5pm Parade--- 6-8pm at the Activity Center. Lions Club will serve food.

6.

- a. Water And Sewer—Lagoon maintenance- nothing to report
Water Storage --- beginning design stages, will have more later.
- b. Police
 - i. Trustee Gavlick reported; Trustee Ponce is working a 100% funded Camera Grant,
 - ii. Reported the estimate for the graphics/design/installation of New Patrol Car \$828.75, by Digital Arts out of Highland. Motion by Trustee Gavlick to accept, second by Trustee Ross. Roll call vote, motion passed.

c. Ordinance And Finance

- i. Ordinance 26-644 for short-term rentals-tabled can be removed/ forms approved.
- ii. 207 Mill- apply with county for assistance in tearing down/file lien for when property is sold
- iii. Health ins.—Jennifer is shopping for better
- iv. Locis- Payroll module saves us money/ 3rd party not really needed. Should be utilizing software.
- v. Wireless needs updating – Jens still shopping for best deal. IT Solutions wants just over \$4,100.00 for equipment & install.

d. Public Grounds & Buildings

Nothing to report

e. Streets And Lanes/Motor Fuel Tax

- i. Salt bin/ delivered & being set up, should be complete by end of October

7. **REPORTS:**

A. Engineer's report

1. Nothing to report

B. Village Attorney

1. Nothing to report

C. FOIA update

1. 1 from 1965 meetings completed & picked up

D. Building & Zoning—Nothing to report

E. Planning Commission

1. Nothing to report

F. Public Works

1. Yard waste picked up/ salt bin mentioned above, If we want to fix 6th & Washington we must pay for it out of Gen. Fund, not MFT. Best to wait until spring. If we need to order salt this winter, will pay for it from Gen. Fund. Come talk to Jen & Nicole, they can explain.
2. Trustee Timmons questioned the vacant trustee spot, & his being chair of 2 committees, and can be overwhelming, needs help. Trustee Gavlick read from his phone that the spot should be filled within 60 days of becoming vacant. Both pushed for Mayor Schiefer to talk to possible candidates and get the position filled.

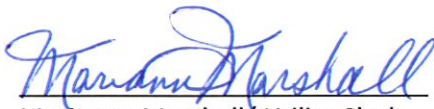
8. **CLAIMS:**

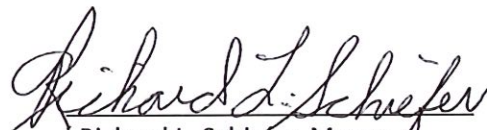
- a. Claims for approval for October 7, 2026, for \$45,788.28. Motion by Trustee Gavlick, second by Trustee Timmons. Roll call vote, all in favor, motion passed.

Open to the Public : Lyn Sherr from Marine directing conversation to Trustee Ross, over county election stuff & her husband. Attorney Craney stopped him, this is not a question & answer session. He left.

9. **CLOSED SESSION:** Motion made by Trustee Timmons second Trustee Gavlick Motion passed.
7:22 in closed session // over at 7:30 Motion to go back to open meeting Trustee Ross,
second Trustee Gavlick, motion passed
10. **OLD BUSINESS:** Nothing
11. **NEW BUSINESS:** Nothing
12. **DATE OF NEXT MEETING:** -- October 21, 2026
13. **CALL FOR ADJOURNMENT:** 7:33pm
 - a. Trustee Ashoff made a motion to adjourn, second by Trustee Gavlick. all in favor, adjourned.

Meeting adjourned at 7:33


Marianne Marshall/Utility Clerk


Richard L. Schiefer, Mayor