

President and Board of Trustees
213 N. Douglas St. St. Jacob, IL 62281
Regular Meeting Minutes #26-18
Wednesday, September 16, 2026, 6:30 pm

ROLL CALL, PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Present: Mayor Richard Schiefer, Utility Clerk Marianne Marshall, Trustee George Gavlick, Trustee Derek Ashoff, Trustee Nick Timmons, Trustee Dawn Ross, Trustee Brandon Ponce

Absent: Clerk Jennifer Basarich

Others in attendance: Bob Massa, James Craney

Quorum: present; Meeting called to order at 6:30 pm.

1. APPROVAL OF MINUTES AND AGENDA:

- a. Approval of Minutes 26-17 for September 2, 2026. Motion by Trustee Gavlick, second by Trustee Timmons. Roll call vote, all in favor, motion passed.
- b. Approval of Agenda 26-18 September 16, 2026. Motion by Trustee Gavlick, second by Trustee Ponce. Roll call vote, all in favor, motion passed.

2. COMMUNICATIONS:

- a. Mayor Schiefer read the Proclamation in honor of the 250th anniversary of the signing of the Declaration of Independence

3. OPEN TO THE PUBLIC-Nothing to report

4. TREASURER REPORT- Nothing to report

5. COMMITTEES:

a. Community Development/Health

- i. Christmas in the Village set for Fri. Dec.4th. Parade from 5:00 pm -6:00 pm & then from 6:00 pm to 8:00 pm at the Activity Center

b. Water And Sewer

- i. Lagoon, aeration, maintenance nothing to report / water storage plan-give Juneau approval to start planning. They will make plans for 2 sites (by the pond, & Keck rd.) Final decision on exact site once ground is available.
 1. Motion by Trustee Gavlick, second by Trustee Timmons. Roll call vote, all in favor, motion passed.

c. Police:

- i. Trustee Ponce reported that the white SUV is back in the shop, with the same problem. Shop thinks it was a bad part, should be warrantied repair.
- ii. Trustee Ponce found out a Taser Grant is available, He will begin working on it.

d. Ordinance And Finance

- i. Ordinance 26-644 for short-term rental discussion on forms, Trustee Ross and attorney Craney will work on finding/creating occupancy card, other forms will be adjusted as needed. (remove from next agenda)
- ii. Ordinance 26-646 regarding data centers within 1.5 miles of Village property.
Everyone read the Ordinance, no further discussion.
 1. Motion by Trustee Gavlick to accept, second by Trustee Ross. Roll call vote, all in favor, motion passed.

- e. Public Grounds & Building – Nothing to report
- f. Streets and Lanes/ Motor Fuel Tax – Nothing to report

6. **REPORTS:**

- a. Engineer's report – Overlay 6th & Washington with 4in. asphalt. MFT eligible approximate cost 13k to 20k.
- b. Village Attorney- Nothing
- c. FOIA – None
- d. Building Inspector – emailed report to everyone
- e. Planning Commission – Nothing
- f. Zoning Officer - Nothing
- g. Public Works - They have been in contact with Minnert about the salt bin.
Fencing to the west is complete

7. **CLAIMS:**

- a. In the amount of \$11,131.05 for approval. Motion by Trustee Gavlick, second by Trustee Ross.
Roll call vote, all in favor, motion passed.

8. **Nothing from the Public**

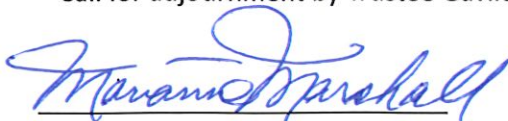
9. **Closed Session:** Motion by Trustee Gavlick to go into closed session, second by Trustee Ponce. Roll call vote, all in favor, motion passed.

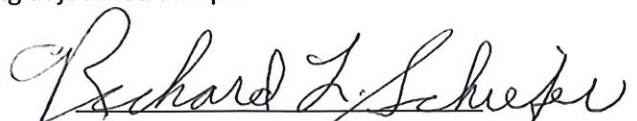
Motion made by Trustee Ross to go back to open session, second by Trustee Gavlick, all in favor.

10. **Open Session:** Trustee Ross asked that Old Business and New Business be added back on the agenda.

Next meeting Wed. Oct. 7, 2026

Call for adjournment by Trustee Gavlick, all in favor, meeting adjourned 7:45pm


Marianne Marshall, Utility Clerk


Richard L. Schiefer, Mayor