

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, AUGUST 20, 2025
REGULAR MEETING MINUTES #25-17
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Derek Ashoff
	Clerk Kathy Becker	Trustee George Gavlick
		Trustee Dawn Ross
		Trustee Nick Timmons

Absent: Trustee Nathan Schmidt

Quorum present

Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Ross made a motion to approve minutes 25-16 for August 6, 2025. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed
2. Trustee Gavlick requested adding a closed session to the agenda. Trustee Gavlick made a motion to approve the agenda 25-17 for August 20, 2025. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. OPEN TO PUBLIC:

IV. TREASURER REPORT:

V. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Schmidt was not present.

B. WATER AND SEWER:

1. Trustee Gavlick will be meeting with Bob Massa about the sewer lining bid process.

C. POLICE:

1. Trustee Ashoff reported that Chief Kukla reported that there were no incidents, issued 7 tickets and collected \$500 in fines.
2. Trustee Ashoff talked with Treasurer Joanne Berry about options for finance for the police department and will schedule a meeting.

D. ORDINANCE AND FINANCE:

1. Zach Resmann presented The Illinois Community-Shared solar program for electrical supply saving proposal. There are no fees and no equipment to be installed at our facility. Zach will contact supplier for solar farms that are available.

2. Trustee Gavlick made a motion to adopt the IML RMA- Return-to-work policy as the St Jacob policy and will be added to the employee handbook. Trustee Timmons seconds. Roll call vote, all in favor, motion passed.
- E. PUBLIC GROUNDS & BUILDINGS:
 1. Trustee Timmons reported that the new fountain was installed at the Mill Pond.
- F. STREETS AND LANES/MOTOR FUEL TAX
 1. Trustee Timmons stated that Danielle/Juneau & Associates is also working on the SRTS grant and questioned the reason why both engineers are working on the same grant.
 2. Jody Shaw attended the board meeting with answers the board requested at last meeting, that no money has to be set aside. Trustee Gavlick made a motion to approve the resolution 25-02 Approving and Authorizing financial commitment in the Illinois safe routes to school program for the St Jacob elementary school to the meadows bike trail project with the changes made by Attorney Craney in section 4.2. Trustee Ashoff seconds. Roll call vote, 3 ayes and Trustee Timmons nay, motion passed.

VII. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Mayor stated had an issue on Washington St. and Keith talked to the homeowner and renter on the violations and they have started the cleanup.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works- EJ reported that the road milling went well and they have a little work to do before the oil & chip is done. They have been working on spraying weeds through out the village, they attended some RMA training and they switched out the sand filter. They will do the water tap for the Mill pond next week.
EJ will be going to the DMV to take the CDL test tomorrow.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

X. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$28,799.93. Trustee Timmons seconds. Roll call vote, all in favor, motion passed.

XI. OPEN TO PUBLIC

XII. CLOSED SESSION:


Trustee Gavlick made a motion to go into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Ashoff second. Voice call vote all in favor, motion passed.


XIII. OPEN SESSION: No action taken.

XII. ADJOURNMENT:

- A. Trustee Ashoff made a motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:48 p.m.


Kathy Becker, Clerk


Richard Schiefer, Mayor